



INTERVIEWER'S AGENDA

BUFFALO AREA TEACHER RECRUITMENT DAYS (USA)
BUFFALO CONVENTION CENTER
BUFFALO, NEW YORK

Thursday, April 15, 2010

7:15 – 7:45 a.m.

REGISTRATION/CONTINENTAL BREAKFAST

8:00 – 8:25 a.m.

ORIENTATION FOR INTERVIEWERS

Scheduling, sign-up procedures, and the interviewing process explained in detail.

8:25 – 10:15 a.m.

SIGN-UP FOR INTERVIEWS

Candidates sign up with school districts of their choice. If your schedule fills, you can talk informally with interested candidates who were unable to schedule an interview.

IMPORTANT: Each interviewer will be seated at a 30" x 30" interview table; therefore there is virtually **NO DISPLAY SPACE**. Oversized tabletop display boards, vertical banners and other large promotional materials such as portable pop-ups impede important sight lines and maneuverability for candidates, event staff and other recruiters, and will not be permitted.

10:30 – 12:30 p.m.

INDIVIDUAL INTERVIEWS

12:30 – 1:30 p.m.

LUNCH

1:30 – 5:30 p.m.

INDIVIDUAL INTERVIEWS

Friday, April 16, 2010

8:00 a.m. – 2:00 p.m.

INDIVIDUAL INTERVIEWS

11:30 a.m. – 2:00 p.m.

BUFFET LUNCH

NOTE: Only candidates from the participating colleges who have pre-registered will be admitted. If you make prior arrangements to see non-registered candidates, please meet them in the lobby of your hotel or in the lobby of the Convention Center. They will not be admitted to the interview area. Thank you.